

**PHYSICAL THERAPY BOARD OF CALIFORNIA**

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INTERNET <http://www.ptb.ca.gov>

**Approved**  
**Physical Therapy Board of California**  
**Meeting Minutes**  
**May 10 & 11, 2004**

Hilton Burbank Airport & Convention Center  
2500 Hollywood Way  
Burbank CA 91505

<b>Monday, May 10, 2004</b>	<b>9:30 A.M.</b>	<b>- Board Meeting</b>
	<b>1:30 P.M.</b>	<b>- Licensing &amp; Practice Issues Committee Meeting</b>
<b>Tuesday, May 11, 2004</b>	<b>9:00 A.M.</b>	<b>- Board Meeting</b>
	<b>9:30 A.M.</b>	<b>- Regulatory Hearings &amp; Public Forums</b>

**Monday, May 10, 2004**      9:30 A.M.

**1. Call To Order and Roll Call**

President Donald Chu called the meeting of the Physical Therapy Board of California to order at 9:20 a.m. Roll call was taken.

Donald Chu, PhD, PT  
James Turner  
Ellen Wilson, PT  
Lorraine Kimura, PT  
Mel Wilson  
Julie Brandt  
Randi Woodrow, PT

All members were present with the exception of Julie Brandt, Mel Wilson, and Randi Woodrow. Minutes are to reflect that Randi Woodrow will be present for the Committee meetings in the afternoon. Ms. Woodrow joined the Committee meetings at 1:30 p.m.

**2. Approval of Minutes**

(A) February 2 & 3, 2004 – Board Meeting

Moved by James Turner, Seconded by Lorraine Kimura to accept the minutes. Motion carried. Vote: 4-0.

(B) March 22 & 23, 2004 – Strategic Planning Session

Moved by Lorraine Kimura, Seconded by Ellen Wilson to accept the minutes. Motion carried. Vote: 4-0.

**3. President's Report – Donald Chu, PhD, PT**

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(A) 2004 Meeting Dates

(B) Update

President Chu reviewed the 2004 meeting dates included in the agenda book. The Board directed staff to pursue the Washington Inn for the Board's meeting in November.

Steve Hartzell, Executive Officer, requested members to begin reviewing their 2005 calendars and to notify staff if there are any specific dates during the months the board usually meets that might present a conflict for staff to take into consideration when developing next years meeting calendar.

(C) Out-of-State Travel

Mr. Hartzell explained the out-of-state travel and that he didn't anticipate any out-of-state travel to be approved next fiscal year. He updated the members on the Federation of State Boards of Physical Therapy's (FSBPT) Annual Conference and that the Board is funded for two people (the delegate and alternate delegate) through the FSBPT but that the Board will probably not receive additional out-of-state travel for the other members to attend.

(D) Appointments to Physical Therapy Practice Act Task Force

President Chu appointed the following individuals who have expressed interest to be a part of the Physical Therapy Practice Act Task Force: John Nativio, James Syms, Cheryl Resnick, Lorraine Kimura. He also asked staff to seek interest from Jerry Kaufman, Valerie Sinkus, and possibly a physical therapist and physical therapist assistant student from the Student Interest Group of the California Physical Therapy Association (CPTA). Staff was directed to express to the individuals that to be a part of the task force the Board will need at least a year's commitment. President Chu indicated the task force could select the task force chairperson.

Mr. Hartzell confirmed that task force participants do not receive per diem but will receive travel reimbursement that is allowable by Department of Consumer Affairs.

The Physical Therapy Practice Act Task Force is charged with comparing the current Physical Therapy Practice Act against the FSBPT's Model Practice Act and to determine if any language needs to be amended in order to be consistent. Ellen Wilson reminded the Board that the Education Task Force has already amended some of the existing language and asked staff to provide this task force with all of the language that was already developed in order to not duplicate that effort and language.

President Chu directed staff to contact the individuals that have been nominated to the task force to confirm their participation and to seek a meeting date prior to the August meeting. Once staff has received confirmation of the task force participants staff is then directed to work with Lorraine Kimura in developing a subcommittee of three of the task force participants to determine the mission and goals of the task force for them to bring to the August meeting.

**4. Update on Proposed Rulemaking – Rebecca Marco**

Rebecca Marco directed members to the proposed rulemaking calendar included in the agenda book. She updated members on regulation 1399.70 Electromyography Reports. This regulation was originally withdrawn due to the Governor's Executive Order but that the Board recently received approval to the regulation. Ms. Marco explained this regulation will be heard tomorrow as one of the

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regulatory hearings and asked for direction from Bob Miller, Legal Counsel, if the Board needed to continue with the hearing as scheduled. Mr. Miller advised the Board to move forward with the regulatory hearing, as this would only provide additional information to be included in the Final Statement of Reasons to be submitted to Office of Administrative Law (OAL).

Mr. Hartzell updated members on the status of 1398.12 Use of Prefix, Affix, and Suffix to Indicate Academic Degree. He is seeking a meeting with the DCA and Agency to further discuss this regulation. This regulation will also be heard tomorrow during the regulatory hearings and suggests to the members to continue with the hearing but to hold the package until we can negotiate on the past package.

Ms. Marco also pointed out the Notice and the Initial Statement of Reasons language in 1399.37.1, Control of Professional Practice, is broad and is not focused on the physical therapist assistants as the actual specific language.

**5. Disciplinary Guidelines Task Force – James Turner**

(A) Discussion and Action on Task Force Recommendations

Ms. Marco directed members to the updated version that was handed out to them this morning and that the version included in their agenda book is not the updated version.

James Turner reported on the Disciplinary Guidelines Task Force accomplishments at their last meeting. He also provided a brief history of what the task force had been charged with and that the task force met their obligations and the final draft of the Disciplinary Guidelines was handed out to them this morning.

The members expressed their gratitude of all the hard work from everyone that participated on the task force and directed staff to send a letter of appreciation to all the participants of the task force.

President Chu tabled this agenda item's motion until the afternoon to allow the participation of Randi Woodrow.

Moved by James Turner, Seconded by Ellen Wilson to approve the Disciplinary Guidelines. Motion Carried. Vote: 5-0.

**6. Deliberation and Discussion on Stipulated Settlements, Proposed Default Decisions, Proposed Decisions, Non-Adoption of Proposed Decision, Petitions for Reconsideration – CLOSED SESSION (per Title 2, Division 3, Part 1, Section 11126(c)(3) of the Government Code)**

(A) David Pakozdi, PT

The Board's decisions on matters discussed in closed session are available upon request.

**7. 1:30 P.M. Licensing and Practice Issues Committee Meetings**

**8. Licensing Committee Meeting - Ellen Wilson, PT, James Turner, Randi Woodrow, PT, Donald Chu,**

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**Practice Issues Committee Meeting - Lorraine Kimura, PT, Mel Wilson, Julie Brandt, Donald Chu, PhD., PT**

The entire Board reviewed the items included in the agenda book for both the Licensing and Practice Issues. Please see the meeting bullets for each committee under the committee section in the agenda book.

**Tuesday, May 11, 2004 9:00 A.M.**

**9. Call to Order and Roll Call**

President Chu called the meeting of the Physical Therapy Board of California to order at 9:00 a.m. Roll call was taken.

Donald Chu, PhD, PT  
James Turner  
Ellen Wilson, PT  
Lorraine Kimura, PT  
Mel Wilson  
Julie Brandt  
Randi Woodrow, PT

All members were present with the exception of Julie Brandt and Mel Wilson.

**10. Executive Officer's Report – Steven K. Hartzell**

(A) Update

Mr. Hartzell updated the members on the status of the Board's two retired annuitants, Arlyce Ten Broeck and Rose Cartmill, will both be reducing their hours due to personal needs.

(B) 2003 - 2004 Budget

Mr. Hartzell directed members to the 2003-2004 budget included in the agenda book. He reported on the Board's revenue and the significance revenue has on regulations 1399.50 and 1399.52 Physical Therapy Fees, which will be heard as part of the regulatory hearings tomorrow.

(C) 2004 - 2005 Budget

Mr. Hartzell reported he is waiting for the new 2004-2005 budget.

(D) Newsletter Responses

Mr. Hartzell directed members to the newsletter inquiry included in the agenda book. After discussion the President Chu directed staff to respond to the inquirer, Jason Colin, by referring him to the CPTA and informing him that the Board's opportunity to bring this to the Legislature's attention is during the Sunset process.

**11. Newsletter – Debi Mitchell**

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Debi Mitchell asked if members had any suggestions for articles, themes, and ideas for the presentation of the next newsletter that will be published at the end of the year. Ms. Wilson suggested an article on the Board's Strategic Plan and to include identifying the Board's priorities. She would like staff to consider placing an article on the process of foreign educated physical therapists and the clinical experience requirements. President Chu suggested having an article on SB 1485 for the January newsletter. After further discussion the members directed staff to pursue having a full colored newsletter again but that if the cost were a factor they would prefer that more newsletters were mailed out versus having a full colored newsletter. They also directed staff to seek obtaining a list of addresses from the American Hospital Association, Nursing Homes through DCA, and Home Health Care agencies. President Chu directed members that if they had any additional comments or ideas to send their suggestions to Ms. Mitchell.

**12. Strategic Planning**

**(A) Review and Approve the 2004 Strategic Plan**

Mr. Hartzell directed members to the Strategic Plan included in the agenda book.

Mr. Turner pointed out a typo on page 7, Deliverable 2 at the top of the page, Mary should be May. Ms. Wilson requested clarity on page 7, Objective D, for the dates on Deliverable 1 and 2 on the years. Should Deliverable 1 be 2004 or 2005?

Ms. Wilson requested a Deliverable 3 be added to page 8 under Objective C to be "Develop joint school forums" by June 30, 2005.

Moved by Lorraine Kimura, Seconded by James Turner to approve the Strategic Plan with the revised changes. Motion Carried. Vote: 4-0.

**13. Consumer and Professional Associations and Intergovernmental Relations – Steve Hartzell**

**(A) California Physical Therapy Association (CPTA)**

Mr. Hartzell reported on the CPTA's new bill SB 1485 and indicated he will hand out this information under the legislation section of the agenda.

**(B) Federation of State Boards of Physical Therapy (FSBPT)**

Mr. Hartzell reported the FSBPT has reduced their increase in the National Physical Therapy Examination (NPTE) from \$400 to \$350. This increase in the NPTE fee will become effective January 1, 2005.

**(C) California Consumer Affairs Association (CCAA)**

Mr. Hartzell did not have anything new to report.

**(D) Department of Consumer Affairs (DCA)**

Mr. Hartzell reported he has a meeting with the new Director of DCA in two weeks.

**(E) Citizen Advocacy Center (CAC)**

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Mr. Hartzell reported the CAC cancelled their last meeting.

(F) California Board of Occupational Therapy (CBOT)

Mr. Hartzell reported Ms. Marco has been assigned as the staff member to attend the CBOT meetings.

(G) Board of Chiropractic Examiners (BCE)

Mr. Harzell reported Mr. McCormick as been assigned as the staff member to attend the BCE meetings.

***9:30 A.M. Regulatory Hearings & Public Forums***

***14. Regulatory Hearing on 1398.12 Use of Prefix, Affix, and Suffix to Indicate Academic Degree***

Bob Miller, Legal Counsel, opened the regulatory hearing at 9:30 a.m. on section 1398.12 Use of Prefix, Affix, and Suffix to Indicate Academic Degree.

Hearing Comments:

Cheryl Resnick, University of Southern California, PT, is in favor of adopting the specific language that has been developed to use the term Dr. as the earned degree in their profession.

There were no other public or written comments received.

After Hearing Discussion:

Ellen Wilson is opposed to the language as written and feels that the language is very misleading.

***15. Regulatory Hearing on 1398.30 Approved Physical Therapy Education Programs***

Bob Miller, Legal Counsel, opened the regulatory hearing on section 1398.30 Approved Physical Therapy Education Programs.

There were no public or written comments received.

***16. Regulatory Hearing on 1398.26 & 1398.26.5 Period of Clinical Service for Foreign Educated Physical Therapists***

Bob Miller, Legal Counsel, opened the regulatory hearing on section 1398.26 and 1398.26.5 Period of Clinical Service for Foreign Educated Physical Therapists.

Hearing Comments:

There were no public or written comments received while the hearing was opened.

After Hearing Discussion:

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Christina Metzen brought to the members attention that staff and legal counsel have determined the language in 1398.26.5 Period of Clinical Service is not clear whether the applicant does indeed need to perform the six month period of clinical service.

After Board discussion the members directed staff to amend the language 1398.26.5(c) to read, “Three (3) months of the required nine (9) months of clinical service may be waived....”.

Mr. Hartzell explained that this language is for applicants that are not licensed in another state in the United States.

President Chu addressed Ms. Resnick’s concerns by explaining the Board has developed this language for the licensee at the lowest denominator.

**17. *Regulatory Hearing on 1398.38 Criteria For Approval of Physical Therapy Facilities to Supervise Clinical Service of Foreign Educated Physical Therapists***

Bob Miller, Legal Counsel, opened the regulatory hearing on section 1398.38 Criteria For Approval of Physical Therapy Facilities to Supervise Clinical Service of Foreign Educated Physical Therapists.

Hearing Comments:

There were no public or written comments received.

**18. *Regulatory Hearing on 1399.37.1 Control of Professional Practice***

Bob Miller, Legal Counsel, opened the regulatory hearing on section 1399.37.1 Control of Professional Practice.

Hearing Comments:

There were no public or written comments received while the hearing was opened.

After Hearing Discussion:

Ellen Wilson questioned how the language changed from physical therapists only having control of a physical therapy practice to a physical therapist assistant who owns a physical therapy practice not being able to work in their practice as a physical therapist assistant.

Mr. Hartzell explained the language was changed due to past hearings and public comments.

Cheryl Resnick’s concerns are that non-physical therapists are owners of physical therapy practices. She feels only a physical therapist should be able to control the practice of physical therapy and encourages the Board to continue to revisit this language to allow only a physical therapist to own a physical therapy practice.

**19. *Regulatory Hearing on 1399.50 & 1399.52 Physical Therapy Fees***

Bob Miller, Legal Counsel, opened the regulatory hearing on section 1399.50 & 1399.52 Physical Therapy Fees.

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Hearing Comments:

There were no public or written comments received.

**20. *Regulatory Hearing on 1399.70 Electromyography Reports***

Bob Miller, Legal Counsel, opened the regulatory hearing on section 1399.70 Electromyography Reports.

Hearing Comments:

There were no public or written comments received.

After Hearing Discussion:

First Motion: Moved by Randi Woodrow, Seconded by James Turner to accept the regulatory packages as written. No vote was made.

After further public and Board comments a second motion was considered.

Second Motion: Moved by Randi Woodrow, Seconded by Lorraine Kimura to accept the regulatory packages as written with the amendment to section 1398.26.5(c) Period of Clinical Service for Foreign Educated Physical Therapists as requested. Motion Carried. Vote: 4-1 Ellen Wilson

**21. *Public Forum on Proposed Amendment to Section 1399 of the California Code of Regulations - Physical Therapy Aide Supervision***

President Chu opened the public forum for Section 1399 Physical Therapy Aide Supervision.

Carla Griffith, Director of Therapy Services at Santa Barbara Cottage Hospital, member of the CPTA, and the Chief Delegate for California, is in favor of 100 percent physical therapy aide supervision or that a physical therapy aide should not be able to perform any direct patient care. She also agrees with the comments received from Nancy Van Sickle's e-mail.

Julie Gray, PT, is in favor of aides performing patient related tasks under 100 percent supervision of a physical therapist. She would like to have the supervision regulation be more defined and specify the requirements for physical therapy aide's training. She encourages the Board to take into consideration the different types of therapy settings when considering changing the supervision regulation.

David Pevsner, PT, is opposed to eliminating physical therapy aides from performing patient related tasks. He feels economically physical therapy practices would not be able to compete financially if physical therapists were not able to utilize aides.

President Chu explained to the audience the reason the Board is opening the supervision of physical therapy aides for public comment is due to the high volume of complaints the Board is receiving from consumers on the misuse of physical therapy aides and the lack of supervision.



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Cheryl Resnick, PT, is in favor of eliminating physical therapy aides from performing patient related tasks.

Dennis Powers, Director of Physical Therapy at Providence Saint Joseph Medical Center in Burbank, is opposed to eliminating physical therapy aides from performing patient related tasks. He feels the acute care hospitals would suffer greatly from the elimination of aides performing patient related tasks.

President Chu requested Mr. Powers to send a letter to the Board with a list of patient related tasks he feels the aides should be able to perform that would assist the hospital in meeting the care of their patient.

Vicki Erickson, PT, is in support of the use of physical therapy aides performing patient related tasks especially in Skilled Nursing Facilities.

James Turner requested Mr. Pevsner send a letter to the Board for review listing his ideas for the supervision regulation of physical therapy aides.

President Chu stated he would like any additional comments or suggestions to be more structured as to how the physical therapy aide supervision should be written and if they are strictly opposed or in support of physical therapy aides performing patient related tasks.

Mr. Pevsner again urged the Board to not eliminate the use of aides performing patient related tasks.

Mr. Hartzell explained the Governor's Executive Orders and the rulemaking process as requested from members of the audience.

President Chu explained to the audience that the Board does not have a position on whether to redefine section 1399. However, it is the Board's responsibility to continually review the regulations on the practice of physical therapy, especially when the Board receives a lot of complaints on this topic.

**22. Public Forum on Adding a Student as a Non-Voting Board Member**

President Chu opened the public forum on adding a student as non-voting Board member. The reason the Board is considering to add a student to the Board is to get the younger physical therapy generation involved in the legislative process and involved in their profession.

Cheryl Resnick's, PT, only concern is that the Board not be too demanding on the students due to their already heavy school load.

Carla Griffith, Committee Chair for CPTA, recommends that if the Board decides to take on a student that one of the Board members or staff become a mentor to that student.

**23. Public Forum on Proposed Physical Therapist Assistant Supervision Regulation 1398.44**

President Chu opened the public forum on the Proposed Physical Therapist Assistant Supervision Regulation 1398.44 and requested specific comments to how they would like the regulation written.

No public comment was received.

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**24. Public Forum on Proposed Patient Records Regulations 1399.85**

President Chu opened the Public Forum on the Proposed Patient Record Regulation 1399.85.

David Pevsner, PT, requests the Board to add electronic documentation in the record.

Mr. Hartzell addressed the comments on electronic documentation and stated that currently the regulation does not indicate that an electronic signature is not accepted.

Vicki Erickson, PT, commented on electronic signatures and suggested that if the Board looks at the language to have the physical therapist sign legibly that maybe there should be a section added that there needs to be a signature page in the record.

President Chu directed staff to bring these three public forums back to the August meeting to be heard one more time in Northern California.

**25. Licensing Committee – Ellen Wilson, PT, James Turner, Randi Woodrow, PT, Donald Chu, PhD., PT**

(A) Report on Committee Actions

(B) Discussion and/or Action on Committee Recommendations

The meeting bullets from the Licensing Committee meeting are at the end of the meeting minutes.

Moved by Lorraine Kimura, Seconded by James Turner, to direct the Licensing Services Unit to implement a procedure where online verification of licenses in other states is an acceptable alternative to hard copy documentation received from other states. Motion Carried. Vote: 5-0

President Chu directed staff to send a letter to all other states notifying them that our Board will be accepting online endorsement verification letters for applicants and that they can also access our website to verify a licensee from California in lieu of requesting our Board to send them an endorsement letter.

Moved by Donald Chu, Seconded by James Turner to accept the ELEERS as the Board's official coursework evaluation tools and to begin the rulemaking process. Motion Carried. Vote: 5-0.

President Chu directed staff to try and meet the deadline for a regulatory hearing on the ELEERS at the August meeting but if staff cannot make the May 25 filing deadline to roll it forward to the November meeting.

**26. Practice Issues Committee - Lorraine Kimura, PT, Mel Wilson, Julie Brandt, Donald Chu, PhD., PT**

(A) Report on Committee Actions

(B) Discussion and/or Action on Committee Recommendations

The meeting bullets from the Practice Issues Committee are at the end of the meeting minutes.

**27. Disciplinary Action Report – Donald Chu, PhD, PT**

President Chu reported on the Disciplinary Action Report included in the agenda book.

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Mr. Hartzell reported on the new Administrative Fines that are now included as part of the report.

**28. Legislation**

A) Review of Definitions of Positions taken by the Board on Legislative Proposals

Mr. Hartzell explained to the members the definitions of the different types of positions they could choose from when taking a position on a bill.

B) SB 1485 Burton- Physical Therapy

Mr. Hartzell reported on the CPTA's bill and Cheryl Resnick confirmed that the bill has passed through the Senate committee and is now at the Assembly sitting on the committee's desk for review. This bill has limited impact on the Board.

C) SB1894 – Burton – Physical Therapy

Mr. Hartzell recommended to the members to take a watch position on this bill. Cheryl Resnick reported this bill had been pulled.

D) AB236 Chapter 348 Statutes of 2003 – Bermudez – Physicians & Surgeons (Revocation based on being required to Register as a Sex Offender)

Mr. Hartzell reported on the history of the AB236. He suggested the Board seek amendments to propose physical therapist and physical therapist assistants be included in the bill.

E) AB1975 Bermudez – Prisoners (Amendments expected relating to amending Physicians & Surgeons (Revocation based on being required to Register as a Sex Offender)

Mr. Hartzell reported on the history of this bill. He recommends that physical therapist and physical therapist assistants follow this suit.

Moved by Ellen Wilson, Seconded by Randi Woodrow to direct the Executive Officer to seek an amendment of AB 1975 that would create a statute preventing a person who is required to register as a sex offender from obtaining or retaining licensure as physical therapist or physical therapist assistant. The position on AB1975 is watch if the amendments are not included, and support if the bill is amended. Motion Carried. Vote: 5-0.

F) AB3023 – Matthews – Disciplinary Actions, Reporting

Mr. Hartzell reported on AB3023 has minimal fiscal impact and recommends the Board take a position of support.

G) Other legislation

**29. Items for Next Meeting Agenda and Public Address**

(A) PTBC Meeting –August 2004

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President Chu again requested members and public to submit their newsletter ideas to Debi Mitchell by June 30, 2004.

**30. Adjournment**

Moved by Lorraine Kimura, Seconded by James Turner to adjourn the meeting of the Physical Therapy Board of California at 11:35 a.m. Motion Carried. Vote: 5-0. (A copy of the Sign-In Sheet is available by request)

Moved by Randi Woodrow, Seconded by Lorraine Kimura to approve the May 10 and 11, 2004 minutes as written. Vote: 6-0. Motion Carried.

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Donald Chu, PhD, PT – Board President

Date

**PHYSICAL THERAPY BOARD OF CALIFORNIA**

1418 HOWE AVENUE, SUITE 16, SACRAMENTO, CA 95825-3204

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INTERNET <http://www.ptb.ca.gov>**Licensing Committee Bullets****May 10, 2004****Burbank, CA**

- ☐ Elisabeth Davenport-Cone was advised by the Licensing Committee to file a university level grievance with Loma Linda University in regards to her difficulties and allegations of unfair/biased treatment at Loma Linda University=s approved masters degree physical therapist program.
- ☐ Brigid Duffy was advised by the Licensing Committee to consider taking CLEP examinations in order to satisfy General Education deficiencies and to contact IERF for further review to determine if some of the Professional Education credits can be applied to General Education.
- ☐ Credentials were approved for Djoana Bakani, Larry Lee Long, Abigail Co, and Jodelyn Noche.
- ☐ Hazel Chua needs to complete one CE course in Integumentary Evaluation & Treatment.
- ☐ Atlas Ang need to complete one CE course in Integumentary Evaluation & Treatment and one CE course in Cardiopulmonary Evaluation & Treatment (or provide more information that clarifies evaluation and treatment in these areas).
- ☐ Marlon Mariano needs to complete one CE course in Integumentary Evaluation & Treatment.
- ☐ Mark Miller Sacro needs to complete one CE course in Cardiopulmonary Evaluation & Treatment and one CE course in Neuromuscular Evaluation & Treatment.
- ☐ Christina Spangberg will have to appeal to FCCPT for reconsideration of high school courses that may be applied towards General Education and for reconsideration of courses completed at Oslo University in Kinesiology and Pediatrics. Additionally, she will need to complete one CE course in Integumentary Evaluation & Treatment.
- ☐ Michael Abrenica needs to complete three CE courses (Integumentary Evaluation & Treatment, Cardiopulmonary Evaluation & Treatment, Geriatrics).
- ☐ Angelica Abrenica needs to complete three CE courses (Integumentary Evaluation & Treatment, Cardiopulmonary Evaluation & Treatment, Geriatrics). She also needs to complete one additional course in Related Professional Course Work.
- ☐ Melissa Flores needs to complete one course in Psychology to satisfy the General Education requirements, and needs to complete three CE courses (Integumentary Evaluation & Treatment, Cardiopulmonary Evaluation & Treatment, Neuromuscular Evaluation & Treatment), Mildred Miguel needs to complete one CE course in Integumentary Evaluation & Treatment.
- ☐ Janet Tan needs to complete one CE course in Geriatrics and one CE course in Cardiopulmonary Evaluation & Treatment.

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- ☐ Jose Capistrano needs to complete one CE course in Integumentary Evaluation & Treatment, one CE course in Cardiopulmonary Evaluation & Treatment, and one CE course in Geriatrics.
- ☐ Mary Grace Borden needs to complete one CE course in Integumentary Evaluation & Treatment and one CE course in Cardiopulmonary Evaluation & Treatment.
- ☐ The review of Divya Anand will be delayed until further review by IERF.
- ☐ Robin Bone needs to complete one CE course in Integumentary Evaluation & Treatment.
- ☐ Nathaniel Moodley needs to satisfy deficiencies in Humanities, Social Sciences, and Mathematics.
- ☐ Ms. Venuto=s training and experience is still considered equivalent for PTA licensure; however, the executive officer wants to take a closer look at all paperwork submitted before a response is mailed to ensure that all issues have been addressed.
- ☐ The Licensing Committee=s recommendation to ICS is to use the wording that IERF currently uses in the Equivalency Summary of their credential evaluation reports. Additionally, identified deficiencies do not need to be stated in the narrative of their reports (as long as they are listed in detail on the Evaluation Checklist).
- ☐ Licensing Committee approved draft letter as prepared by staff to be sent to Josef Silny & Associates (only minor changes are necessary, such as meeting dates).
- ☐ The PTA Equivalency Candidate Checklist will be a specific agenda item at the next meeting to discuss revisions.
- ☐ The Licensing Committee approved the motion for staff to implement a procedure where online license verifications in other states is an acceptable alternative to hard copy documentation.
- ☐ The Licensing Committee discussed application extensions and was informed of staff=s current procedure for granting extensions. Board staff will grant only one request for extension when the reason for the request is due to delays in obtaining a Visa for residency or to visit for the purpose of taking the exam. If a second request for an extension is received, it will be denied without prejudice. The file will be obtained for one additional year and then destroyed.
- ☐ Since APTA said that there is no written standard that a CI must have two or more years of experience, staff informed the Licensing Committee that this requirement had to be removed from the Specific Language of Section 1398.26.5 (proposed regulation).
- ☐ The CCCE listed on the CSIF is not required to be a licensed PT or PTA (as long as they are not providing clinical instruction to the PTLA). The Licensing Committee will bring a motion to the full Board to begin the regulation process for the ELEERs.

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**Physical Therapy Board of California  
Practice Issues Meeting Bullets**

Hilton Burbank Airport & Convention Center  
2500 Hollywood Way  
Burbank CA 91505

***Monday May 10, 2004      1:30 P.M.***

**1. Practice Issues Inquiries –**

All Board members participated in the discussion and review of the practice issues that were presented to the Practice Issues Committee.

- A)** Is suctioning considered an invasive procedure that is not included in the Physical Therapy Practice Act? – *Jason Perez, PT*

The Board's position remains the same as addressed in the December 20, 1988 letter by the Chairperson of the Practice Issues Committee, James Sibbet, PT. The Board directed staff to send the same type of response to Jason Perez.

A copy of the response letter is attached.

- B)** Proper written and personal sequence for a physical therapist to perform a patient treatment and give instruction on positioning if physical therapist feels there is harm to the patient. – *Linda Patricia Kite, PT*

The Board approved the draft response letter with the identified changes and directed staff to send the letter with changes to Linda Kite, PT. A copy of the response letter is attached.